Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**MAHATMA GANDHI COLLEGE**
Name of the head of the Institution	**Dr. Santi Kundu**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03252240251**
Mobile no.	**9083255098**
Registered Email	**mgclalpur@yahoo.co.in**
Alternate Email	**iqacmgc81@gmail.com**
Address	**LALPUR, P.O.: DALDALI,P.S.: HURA**
City/Town	**PURULIA**
State/UT	**West Bengal**
Pincode	**723130**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Sukumar Mitra**
Phone no/Alternate Phone no.	**03252240251**
Mobile no.	**7047159749**
Registered Email	**iqacmgc81@gmail.com**
Alternate Email	**mgclalpur@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mahatmagandhicollegelalpur.ac.in/images/uploads/1528452749820New%20AQAR%20-%2016-17.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.15**	**2008**	**28-Mar-2008**	**27-Mar-2013**
2	**B+**	**2.53**	**2016**	**16-Sep-2016**	**15-Sep-2021**

6. Date of Establishment of IQAC	**17-Dec-2008**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
635(SANC)/EH/P/CS/6B-9/2000; dt. 02.11.2017	Construction of Science Block (1st floor)	State Govt.	2018 365	3000000
1115(SANC)/EH/N/CS/10M-108/2017; dt. 21.03.2018	Furniture, Books, Equipment & Computers	State Govt.	2018 365	1000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• **Shifting of High voltage line from the college campus to outside.** • **Made a tieup with Jio Digital life for high speed internet/ wifi connectivity.** • **Recommended guest teachers in the departments of Mathematics and Physics.** • **Recommended to prepare a DPR of rupees 2,00,000/ under Rusa2.0 by a government registered professional.** • **Recommended to increases intake capacity in Geography Honours and Physical Education general course.**

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Appealed to Electric department vide GB	High voltage wire shifted outside.

22.08.2017	
GB approved dated 22.08.2017	Tie-up done Jio Wi-fi installed throughout the campus.
GB approved dated 23.11.2017	Guest Teachers engaged
GB appointed S. Pattanaiak (Civil engineer) to prepare DPR. Dt. 23.11.2017	DPR prepared and netted by Zilaparisad
Appealed to university vide GB 16.04.2018	Intake increase Geography Honors from 29 to 40 and Physical Education from 45 to 65.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	27-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The institution employs CAMS 3.0, a comprehensive MIS software, to streamline both academic and administrative tasks. It efficiently manages student records, fees, attendance, student admissions, ID card generation, and fee receipts. The system also supports scheduling, content and learning tools, and collaborations for enhanced learning. On the administrative side, CAMS 3.0 automates finance management, tracks employee biometric attendance, and integrates with the Library Management System for efficient resource management. Additionally, it handles college setup and security, making it a vital tool for optimizing campus operations and improving overall institutional efficiency.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college does not have any freedom for making syllabus of its own choice but is obliged to follow the syllabus prescribed by SKBU absolutely. Before the commencement of the classes, every department is asked to make their departmental routine. Routines of the various departments are merged in the master routine. Every department arranges departmental meeting before the commencement of classes for modularization of syllabus, and distribution of topics of all three running semesters among the faculty members of the respective departments is also done simultaneously. On the very first day of the commencement of class of the first semester, separate induction classes are arranged for students belonging to honours and general courses by the academic committee of the college for providing clear idea about CBCS system, syllabus pattern, structure of the whole degree course. They are also acquainted with the co-curricular activities such as NSS, NCC, college magazine, departmental wall magazine, sports etc. They are made familiar with library, boys' common room, girls' common room, study room as well. So far as the academic calendar of the college is concerned, it has no choice but adheres to the one provided by SKBU.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BENGALI	01/07/2017
BA	ENGLISH	01/07/2017
BA	HISTORY	01/07/2017
BA	SANSKRIT	01/07/2017
BA	POLITICAL SCIENCE	01/07/2017
BA	PHILOSOPHY	01/07/2017
BA	EDUCATION	01/07/2017
BA	SANTALI	01/07/2017
BA	GEOGRAPHY	01/07/2017
BA	ECONOMICS	01/07/2017

BCom	ACCOUNTANCY	01/07/2017
BSc	Bachelor of Science (GENERAL/PROGRAM COURSE)	01/07/2017
BA	Bachelor of Arts (GENERAL/PROGRAM COURSE)	01/07/2017
BCom	Bachelor of Commerce (GENERAL/PROGRAM COURSE)	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution regularly collects feedback from both students and faculty members to assess and enhance the overall academic and campus experience. Feedback from students is gathered through a structured set of 20-point questions, covering multiple aspects of their journey within the institution. These questions delve into three primary areas: curricular, co-curricular, and extra-curricular activities. In terms of the curricular aspect, students are encouraged to share their thoughts on the relevance and comprehensiveness of the course content, the effectiveness of teaching methods, and the accessibility of faculty members. This helps gauge the academic rigour and whether the courses are meeting students expectations and future career prospects. Regarding co-curricular and extra-curricular activities, feedback focuses on opportunities provided by the institution to enhance students skills beyond academics. Students evaluate various events, workshops, and clubs that foster personal development and broaden their knowledge base in diverse fields. These activities play a crucial role in shaping well-rounded individuals who

are capable of excelling in both academic and non-academic spheres. Another key area in the feedback process is the infrastructural facilities of the institution. Students provide feedback on the adequacy and quality of classrooms, laboratories, libraries, and IT resources, among other physical and technological infrastructures that support their learning environment. The feedback also extends to the availability and cleanliness of common areas, hostels, and recreational spaces, ensuring that students have a comfortable and conducive atmosphere for their academic pursuits. The institution is also committed to supporting financially disadvantaged students. As part of the feedback process, students are asked about the availability, accessibility, and effectiveness of financial assistance programs aimed at helping the poor and needy. This insight helps the institution refine and improve its support mechanisms to reach more students who require financial aid. Lastly, the student-friendliness of the campus is a critical area of evaluation. Students are asked to comment on the overall atmosphere of the campus, including interactions with staff, faculty, and administration. A welcoming, inclusive, and supportive environment is vital for student satisfaction and success. Feedback from faculty members is equally important. Faculty input focuses on the role of the administration in facilitating and enriching the teaching-learning environment. Their insights are crucial for fostering a healthy, productive academic ambience that supports both the educators and the learners. This feedback ensures that the institution remains dynamic in its approach to improving academic and operational functions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	ACCOUNTANCY (H)	56	56	26
Nill	FILE UPLOADED as there are more than ten record	Nill	Nill	Nill
[View Uploaded File]()				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2545	0	20	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

44	44	2	2	2	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution is committed to ensuring the overall development of its students by actively monitoring their academic progress, as well as their mental and physical well-being. To achieve this, a robust student monitoring system is in place, where students are guided and supported through a mentorship program. Each full-time teacher takes on the role of a mentor, with a specific group of students assigned under their care. The mentorship process is structured to provide personalized attention to students, allowing mentors to track them and provide necessary guidance. Mentors focus on the mental and physical health of the students, ensuring their well-being is nurtured alongside their education. The mentor-mentee interactions are formalized, with meetings scheduled at least once a month. These regular check-ins offer students the opportunity to discuss their challenges, seek advice, and receive support outside of their regular curricular activities. Through these consistent interactions, the institution aims to create a supportive environment where students feel guided and empowered to overcome any hurdles they may face. This comprehensive monitoring system ensures that students not only excel academically but also grow holistically, balancing their emotional, physical, and intellectual development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2545	20	1:127

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	20	8	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	3rd Year	28/04/2017	05/07/2017
BSc	BSc	3rd Year	28/04/2017	05/07/2017
BCom	BCom	3rd Year	28/04/2017	05/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Although SKB University, to which our college is affiliated, conducts the

majority of examinations through written and practical tests, our college places strong emphasis on continuous student evaluation. Beyond the formal university exams, we adopt a diverse range of assessment methods to ensure a comprehensive evaluation of students performance. These methods include classroom responses, where students engagement and understanding are gauged during lessons, as well as written examinations conducted at regular intervals. Additionally, students are assessed through seminar presentations, which develop their research and communication skills, and oral viva, allowing for a deeper exploration of their knowledge. This continuous evaluation approach ensures that students are assessed holistically, encouraging consistent academic effort and active participation throughout the academic year.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is essential for the smooth functioning of any academic institution. At the beginning of each academic year, the college prepares an academic calendar in alignment with the universitys exam schedule, government regulations regarding holidays, and the admission process. This calendar serves as a guide for students and staff, outlining important dates for classes, examinations, holidays, and other academic activities. The finalized academic calendar is made accessible to students by being prominently displayed on the notice board. Additionally, it is included in the college prospectus, ensuring that newly admitted students are informed of the schedule from the start. This organized approach allows for a well-structured academic year, enabling students to plan their studies effectively.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://mahatmagandhicollegelalpur.ac.in/iqac_repository.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	Bengali Hons	47	47	100
VIEW MORE	BA	FILE UPLOADED as there are more than ten record	Nill	Nill	Nill
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://mahatmagandhicollegelalpur.ac.in/iqac_repository.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	SANSKRIT	2	Nill
National	GEOGRAPHY	2	Nill
National	COMMERCE	3	Nill
National	ZOOLOGY	2	Nill
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	2
ZOOLOGY	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	14	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
VIEW FILE UPLOADED	VIEW FILE UPLOADED	Nill	Nill
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
VIEW FILE UPLOADED	VIEW FILE UPLOADED	VIEW FILE UPLOADED	Nill	Nill
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!				
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 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	2.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Nill
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Fully	Nill	2024

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	Nill	Nill	Nill	Nill	Nill	Nill
Reference Books	Nill	Nill	Nill	Nill	Nill	Nill
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	Nill	Nill	Nill	Nill	Nill	Nill
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

No Data Entered/Not Applicable !!!

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

No Data Entered/Not Applicable !!!

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college offers a range of facilities designed to support both academic and extracurricular growth, ensuring students have access to resources that foster a holistic learning environment. The college is equipped with six teaching laboratories that support hands-on learning across various disciplines. These labs provide students with the opportunity to apply theoretical knowledge in practical settings, deepening their understanding of core concepts and enhancing their problem-solving abilities. Practical learning is a crucial part of the academic experience, and these well-equipped labs play a vital role in student education. The college provides two hostels for students who come from different regions. These hostels offer safe, clean, and comfortable living spaces, allowing students to focus on their studies while enjoying a sense of community. Regular supervision ensures that the hostels maintain high standards of cleanliness and safety. The canteen on campus serves affordable, hygienic meals to both students and staff. It operates throughout the day, providing a convenient space where students can relax and socialize between classes while maintaining a nutritious diet. To promote physical fitness and well-being, the college has two playgrounds that are used for outdoor sports and physical activities. These playgrounds serve as venues for physical education classes, sporting events, and competitions, encouraging students to stay active and healthy. In terms of hygiene, the college ensures the availability of seven separate, clean washrooms for boys and girls, regularly maintained to high sanitation standards. Additionally, two drinking water facilities provide access to safe and clean drinking water for all students and staff. The college also features a fully equipped gymnasium, offering students the opportunity to engage in regular exercise and maintain physical fitness. A modern seminar hall is available for academic events such as workshops, lectures, and presentations. This hall provides a professional environment for intellectual discussions and learning activities. With a 300Mbps internet connection and an average annual expenditure of ?50,000 for purchasing books and subscriptions, the college ensures that students have access to up-to-date resources for academic growth and research.

https://mahatmagandhicollegelalpur.ac.in/AQAR_2017-18_Repository.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	VIEW UPLOADED FILE	Nill	Nill
Financial Support from Other Sources			
a) National	VIEW UPLOADED FILE	Nill	Nill
b)International	VIEW UPLOADED FILE	Nill	Nill
[View File](#)			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	Nill	VIEW UPLOADED FILE	VIEW UPLOADED FILE	VIEW UPLOADED FILE	VIEW UPLOADED FILE
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
VIEW UPLOADED FILE	VIEW UPLOADED FILE	Nill

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College operates on the fundamental principle of decentralization, fostering an environment of participative management. This organizational structure ensures that responsibilities are distributed across various committees and sub-committees, allowing for efficient governance and collective decision-making. At the helm is the Governing Body, comprising members from diverse fields, which adheres to government norms. This body plays a crucial role in setting strategic directions and overseeing the overall functioning of the college. Supporting the Governing Body are several sub-committees, each focusing on specific aspects of college administration. Committees such as Examination, Admission, and Student Welfare etc. are formed within the framework of the Teachers Council. This council is instrumental in ensuring that faculty members actively participate in the management of the college, thereby enhancing accountability and transparency. The Examination Committee is tasked with overseeing the assessment processes, ensuring fairness and rigor in evaluations. The Admission Committee manages the admissions process, ensuring that it is conducted smoothly and equitably. The Student Welfare Committee focuses on addressing student needs, promoting their well-being, and organizing various activities that enrich their educational experience. This decentralized approach not only empowers faculty and staff but also encourages students to voice their opinions and contribute to the college environment. By fostering a

culture of collaboration, Mahatma Gandhi College enhances its educational mission and promotes a sense of ownership among all stakeholders. This participative management model ensures that the college remains responsive to the needs of its diverse community, driving both academic excellence and social responsibility. Ultimately, the commitment to decentralization reflects the colleges vision of creating an inclusive and supportive learning environment for all students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our institution is an affiliated college of Sidho-Kanho-Birsha University. Hence the institution does not have a strategy of its own to develop curriculum. Nonetheless our faculty members play an indirect role in their capacities as members of the Board of Studies of the University to suggest and amend the syllabus in their respective board meetings.
Teaching and Learning	Besides classroom teaching, seminars are organized by all the departments for the benefit of students. Tutorial and doubt clearing classes for the benefit of academically poor students are held. Continuous evaluation process is followed in the form of seminar presentations, class tests, oral quizzes etc.
Examination and Evaluation	The conduction of Examinations and evaluation of papers etc. are done as per the guidelines of SKB University, Purulia. Hence examinations are held as per university schedules and guidelines. But college holds internal evaluations in the form of written assignments, oral quizzes and has recently introduced centralized tests for internal evaluations.
Research and Development	Faculty members are encouraged to participate in different seminars and projects.
Library, ICT and Physical Infrastructure / Instrumentation	Library computerization and automation has been made. Students can access online resources through nlist. There are 16 desktops for student use and there is a total of 300Mbps internet connection in the campus.
Human Resource Management	For the development and management of Human Resources, the college has formed

	the Career Counseling Cell. This cell has organized many seminars, outreach programmes to make the students aware about their future career prospects. The college also encourages teachers to participate in different faculty enrichment programs.
Admission of Students	As per the guidelines of the Department of Higher Education, Govt. of West Bengal, our college conducts the online admission system. The admission sub committee conducts this admission in adherence to the guidelines issued by the Govt.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and development activities of the College are broadly governed by the Governing Body of the college which frames the development plan of the institution and in adherence to the guidelines of the Government and considering the need of the college executes its functions.
Administration	The college is attempting to move towards less reliance on papers and prioritizing digital system.
Finance and Accounts	Online salary of the staff, arrear bills, GPF, e-scholarship etc. are done through HRMS IFMS portal.
Student Admission and Support	Admission of the students are done through online mode which requires documents only when their admission is confirmed. Thus it help move toward e-governance.
Examination	As per the new model CBCS syllabus, midterm examinations are conducted by the College as per the e-guidelines of the SKB University. Form fill up and registration are done in online mode and students can also download pdf copies of their admits.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
VIEW UPLOADED FILE	Nill	Nill	Nill	Nill
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching and non-teaching Staff- There is a cooperative society in place in the college to which all the member teaching and non-teaching staff make monthly contributions and from which they can get loans at affordable rates (currently 8 per annum).	Teaching and non-teaching Staff- There is a cooperative society in place in the college to which all the member teaching and non-teaching staff make monthly contributions and from which they can get loans at affordable rates (currently 8 per annum).	Students - for students the college offers a waiver of tuition fees in half free and full free mode based on the merit and economic condition of the student.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college implements robust internal and external audit practices to ensure transparency, accountability, and effective financial management concerning receipts, payments, student enrollment, donations, and library resources. The internal audit process is conducted under the supervision of the Finance Committee and is designed to monitor and evaluate financial transactions recorded in the ledger and cash book regularly. This involves a comprehensive review of all financial activities to ensure compliance with established policies and regulations. Furthermore, the internal audit reviews donations received, ensuring they are recorded accurately and used in accordance with donor intentions. An inventory of library resources is also conducted,

verifying that funds allocated for library books are spent appropriately and that materials are properly cataloged and maintained. In addition to internal audits, the college undergoes external audits conducted by recognized auditing firms appointed by the Higher Education Department of the Government of West Bengal. These external audits provide an independent assessment of the college's financial practices, enhancing credibility and trust among stakeholders. External auditors verify financial statements for accuracy and compliance with accounting standards while also assessing compliance with governmental regulations related to state funding and its allocation toward educational initiatives. Findings from these audits are made available to stakeholders, promoting transparency and ensuring that financial activities align with the public interest. Overall, these comprehensive auditing mechanisms reinforce financial integrity, facilitate efficient resource use, and ensure accountability to both the college community and the government, reflecting Mahatma Gandhi College's commitment to academic excellence and responsible financial management.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Teacher-parent meetings are organised during the induction programme of the newly admitted 1st semester students. Students as well as parents are oriented about the institution.

6.5.3 – Development programmes for support staff (at least three)

Seminars are organized where support staff also participate to learn about the technical aspects of their works.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiative for opening of a new academic building for extension of classroom teaching. 2. Initiative for making all the classrooms smart classrooms. 3. Advancing towards zero dependency on non-renewable source of energy and taking the campus towards total green.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	VIEW UPLOADED FILE	Nill	Nill	Nill	Nill

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college actively engages in environmental awareness and sustainability initiatives. These include the celebration of International Ozone Day, which raises awareness about the importance of protecting the ozone layer and a seminar was also conducted as well as poster competition regarding the same. The college also runs a cleanliness drive program within the college as well as the surrounding localities (hospital, marketplaces, bus stops etc.) program, encouraging students, staff and general public to maintain a clean and eco-friendly campus. Additionally, environmental science excursions and events are organized to educate students on sustainability and the use of alternate energy. These efforts demonstrate the institution's commitment to environmental consciousness.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	13

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The College has implemented several initiatives to make its campus more eco-friendly. These efforts include: 1. Installation of Solar Panels: The college has embraced renewable energy by installing street light with solar panels on campus, which contribute to reducing its carbon footprint. 2. Rainwater Harvesting System: A rainwater harvesting system has been established by linking the drainage system of the college with a pond owned by the college, to conserve water and promote sustainable usage. 3. Green Campus Initiatives: The college maintains a significant green cover, planting trees to enhance biodiversity and improve the overall environment. 4. Waste Management Practices: The institution has introduced solid waste management practices to segregate and dispose of waste efficiently. 5. Energy Conservation Measures: Various energy-saving measures, such as using energy-efficient lighting, are part of the college's commitment to sustainability. These initiatives reflect the college's dedication to promoting environmental consciousness and sustainability.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The college has implemented the Green Audit as one of its best institutional practices. This audit evaluates the campuss environmental impact by monitoring energy use, waste management, water conservation, and biodiversity. The findings help in creating a more sustainable campus, reducing carbon emissions, and promoting eco-friendly initiatives like rainwater harvesting and solid waste management. The college organizes separate tours for educational purposes, aiming to provide students with hands-on experiences in various fields.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://mahatmagandhicollegelalpur.ac.in/AQAR_2017-18_Repository.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college stands out for its unique blend of academic excellence, environmental initiatives, and strong regional engagement. Situated in a rural setting, the college serves as a critical educational hub for students from surrounding areas, providing access to quality higher education, which is a distinguishing feature in the region. The institution plays a key role in uplifting the local community by promoting the education of Scheduled Caste (SC), Scheduled Tribe (ST), and female students, aligning with its mission and vision of inclusivity and empowerment. One of the notable aspects of its institutional distinctiveness is its Green Audit, which reflects the colleges commitment to sustainability. This audit monitors energy use, biodiversity, waste management, and water conservation efforts. The audits outcomes help the institution implement eco-friendly initiatives, such as rainwater harvesting and a robust waste segregation system, making it a leader in environmental

consciousness within the region. The college's efforts to incorporate renewable energy into its infrastructure through solar panel installations further highlight its dedication to sustainability. This initiative not only reduces the carbon footprint but also educates the local student body on alternative energy sources, thus preparing them to be responsible citizens aware of global energy challenges. In terms of regional distinctiveness, the college emphasizes the preservation and promotion of local culture, supporting cultural festivals and language-based programs that are integral to the community. Moreover, the institution actively engages students in social service activities through the National Service Scheme (NSS) and National Cadet Corps (NCC), fostering a spirit of community involvement. Additionally, the College offers half and full tuition fee waivers for needy students, further reinforcing its commitment to accessibility and support for underprivileged sections of society. This balance between academic growth, environmental responsibility, and regional service defines Mahatma Gandhi College's role as a distinctive educational institution, reflecting its dedication to both global sustainability and local cultural enrichment.

Provide the weblink of the institution
https://mahatmagandhicollegelalpur.ac.in/AQAR_2017-18_Repository.php

8.Future Plans of Actions for Next Academic Year

The college has set ambitious goals for the next academic year to enhance its academic environment and promote sustainability further. One of the key priorities is the expansion of green initiatives, building on the success of the Green Audit and solar energy adoption. The institution plans to increase green cover on campus and enhance waste management by introducing more efficient recycling systems. Additionally, water conservation efforts will be strengthened through the extension of rainwater harvesting systems. Another significant focus will be on curriculum enrichment. The college aims to introduce new interdisciplinary courses that integrate environmental studies with technology, preparing students for emerging global challenges. There will also be a push towards more research-driven education, encouraging faculty and students to engage in projects related to sustainable development and alternative energy. In terms of infrastructure, the college plans to expand digital learning facilities, providing students with better access to online resources and smart classrooms. This will also support the institution's goal of offering blended learning, combining traditional classroom teaching with digital platforms. These future plans aim to strengthen the college's position as a leader in eco-friendly education and ensure that students are well-equipped to contribute to both regional and global sustainability efforts.